



WEARE PUBLIC LIBRARY

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BOARD OF TRUSTEES

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Terri Wahnowsky, Secretary

Christine Hague, Director

Weare Public Library Trustees Meeting Accepted as Amended

April 5, 2007

Present: Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Paul Marsh, Alternate Trustee; Christine Hague, Director

6:40 p.m. meeting was called to order.

Kelly motioned to accept the minutes from the March 29 Budget Workshop. Minutes were unanimously accepted.

6:45 Public Hearing called to order. Morin motioned to accept \$2,380.02. Kelly seconded. Gifts were accepted. 6:50 Public Hearing closed.

Reports:

Hague reported on and provided pictures of water over an inch deep flooding the foot of the steps going down to the main entrance and the walkway to the entrance to the Sawyer Room. Flooding is believed to be from frozen drainage grates and has resulted in damage in the hallway outside the Sawyer Room. A claims adjuster from our insurance company has assessed the damage and will provide an appraisal to replace insulation and sheetrock and to clean and disinfect the damaged area inside the wall and the carpeting.

Nomination of Officers of the Trustees as follows:

Chairman – Ray Kelly

Treasurer – Susan Morin

Secretary – Terri Wahnowsky

Alternates are Paul Marsh and newcomer Philip Enrico, if he accepts the position.

Cost Saving/Fund Raising Plans

Hague is suggesting a plan for patrons to buy and donate bestsellers. The plan would slip a letter into checked books asking patrons for a donation of money rather than the books, enabling the books to be purchased at Library rates rather than at retail costs.

The Summer Reading Program will be offered with a slight change: no kickoff or finale celebration.

Hague reported that the Library Personnel Policy is 7 years old and needs to be revamped. Also, the Employee Performance Evaluation form needs to be updated. Hague has not had an official evaluation in some time. Trustees to meet separately to complete one for her. Hague will email web sites with examples from other libraries.

Old Business:

Wages

Selectmen Helene Kirk and Donna Osborne had visited Hague and said they may be able to find dollars to help with employee raises. However, raises created from other sources cannot be put into the default budget for next year. Town says budgets should stay the same as the year prior. Hague to attend a Benefit Review Committee meeting Monday, April 9 to find out how to setup a wage structure that can become part of the default budget.

Trustees discussed ways to obtain employee raise money from other places within the Library budget. Raises taken from book budget would diminish it to \$820.33 per month. Property and Liability Insurance may be already covered in Town Budget, leaving the Library \$2200 for use in other areas. Hague stated she is reluctant to spend this money until insurance bills show up.

Trustees voted and unanimously accepted a 3.5% raise for all Library staff effective April 1, 2007 to December 31, 2007.

Balance of agenda to be discussed at next meeting.

Trustees adjourned at 8:15 p.m.

Next Regular Meeting: May 3, 2007 at 6:30 p.m.

Respectfully submitted,
Terri Wahnowsky